



AOWG/AVSEC Meeting

Date: May 13th, 2016

Time: 9:30am

Location: Burgess Boardroom

MEETING MINUTES

Discussion:

Operations

DAO

- Next Issuance of Aeronautical information Publication to be effective **May 26th**
- America's Cup May 25th –June 27th 2017 Preparations (**IN REVIEW**)
 - Potential Ideas for expected increase in traffic include
 - Slot Control
 - Later opening Hours for ATC
- Inspection of Fire Extinguishers
 - It was highlighted that the inspection punches were missing for a few months. BFRS acknowledged this and will bring inspection records up to date.
- New Thorguard (*Status Update*)
 - The Purchase Order for the Lightning Prediction System has been issued and Ci² has been given green light to pursue delivery. Timeline to be expected shortly of arrival.
- New Ground Equipment Implemented by Menzies
 - 90 KVA
 - 787 towbar rated available
 - Air Starter
 - Lav Truck
 - 4 Walk belt loaders
 - 10 covered baggage carts
 - Dollies
 - Static Racks
 - Refurbishing existing equipment

Airline Schedules

Airlines

- AA- 3 daily flights (June 2nd will include 4th flight) *DCA returns Daily*
- AC- returns to Daily flights (June 1st)
- UA- Daily Flight Commenced (May 5th, 2016)

F.O.D

DAO/LB

- FOD Walk of Apron (May 31st, 2016)
 - Looking for volunteers

Safety & Quality

All Parties

- SMS Pro
 - A Reporting Tool more than an Action Tool (I.e. Mx related issues)
- Discussion on Personal Protection Equipment Email Sent by D. Gray (April 11th)
- SMS Pro replaces Occurrence reporting form – Mark Bourne (ATC)

Security

DAO/JP

- Airport Emergency Exercise Report currently with DCA for review
 - Will be sent out electronically to stakeholders afterwards
- Fire Alarm De-Brief (May 11th, 2016)
 - Points of Interest from the debrief included
 - Annunciation of zones
 - Frequency of the system being tested (Last test May 11th, 2016)
 - Review of Fire Evacuation Plan
- Discussion on the roll out of a new applicant form for RAP
- ASSI Security Team to Visit June 27th – July 1st (their yearly visit)
- Bermuda Regiment Charter (April 24th, 2016)
 - Was good practice for America's Cup.

Next Meeting will be June 10th, 2016