

MINUTES OF THE AIRSIDE OPERATORS WORKING GROUP (AOWG)
BURGESS BOARDROOM
FRIDAY, May 4th 2012

Present: Wendall Burchall (WB – DAO)

Antoinette Foggo (AF – DAO)

Patricia Peets (BAS-Serco)

Paul Dill (BFRS)

Lisa Wilson (LRW – DAO)

Lawrence Burchall (LB- Air Canada)

Herbie Siggins (HS – Jet Blue)

Tracey Kelly (TK – HM Customs)

Chris Marshall (CM – Esso)

Joe Mancuso (JM – Renaissance)

Tariq Lynch-Wade (TLW –DCA)

Jeannie Siggins (JS – DCA)

Karolyn Darell-Burgess (DAO)

Paul Watson (PW – BPS)

- **Kindley Field Road tree trimming**
 - Kindley Field Road & Longbird Hill tree and road clearing is underway as part of VSSP mandated requirements.

- **Air Terminal Building Painting**
 - DAO has an agreement in place with Works for the compliance of the ATB painting. The paint supplier and labor force arrived on site on Friday 30th March.
 - Arrivals area has been freshened up with paint.
 - Work as commenced on airside of terminal for patching and repair work in preparation of new paint scheme.

- **Air Terminals Building X-Ray Update**
 - The units are up and running with all in place.
 - Fine Adjustments and civil works are now the last action items.
 - Timeline on this is until the end of May

- **Cahow Way Security Gate**
 - Maintenance has completed installation.

- **FOD/ Safety Walk**
 - Performed a F.O.D walk on the foreshore with American Airlines 1st of May
 - Full Scale (All Airline) FOD Day is tentatively scheduled for 18th of May.
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 - lease advise ADO of your availability to assist with monthly FOD clean ups.

- **Damage to DAO Property**
 - Too much damage has been reported to DAO in recent occasions.
 - Any damage to DAO property occasioned by others shall be repaired at the expense of the offending organization/party.

- **Smoking**
 - In non designate areas of the Terminal is prohibited.
 - Enforceable by law according to “Bermuda Air Regulation 1959”
 - Section 3 Prohibited Act.
- **Airside Vehicle/Equipment Operations**
 - Insurance, registration, vehicle, and license number is needed before issuance.
 - Looking to have all vehicles operating on the ramp to have strobe lights excluding equipment machines and vehicles.
- **Student Work Shadow Program**
 - D.A.O has been participating in a mentoring program. It ends May 9th, 2012.

Open Business

- **Communication to the Control Tower**
 - During the last military wave there was a Tornado that stayed behind which later performed a run-up on Apron 2. No information to tower about this issue.
 - Run-ups on Aprons are allowed for 15mins or less. Anymore and they have to be done on the finger.
 - Sunday Restrictions on Run-up
- **New Light Gun for Tower**
 - Light is visible 3 miles out
- **Parking on Apron 2**
 - There needs to be constant awareness on access to and from perimeter roads on Apron 2.
 - There cannot be any blockage to perimeter roads
 - Options for extra parking:
 - Taxiway Papa
 - Gates on Apron 1
 - Finger
- **Gate Changes**
 - There shall be no gate changes
 - Duty Officers make the decision which Gate an airline will utilize
- **Having Staff (BFRS) on during a late departure**
 - Clarification needs to be made on the timeframe on how long BFRS should stay after a private flight has departed.
 - 15 Minutes is towers recommendation

- **Reporting Accidents with injury**
 - If there are any injuries due to an accident or incident involving a vehicle on airport premises it must be reported by law under the;
 - Accident Road Traffic Act

Next Meeting will be held June 8th, 2012