



AOWG Meeting

Date: January 10th, 2014

Time: 9:30am

Location: Burgess Boardroom

Attendance:

Gary Renaud	BFRS	Jackie Horsfield	DAO
John Pitcher	DAO	Wendall Burchall	DAO
Jeannie Siggins	DCA	Paul Dill	BFRS
Tim Mahoney	Ren Aviation	Mark Bourne	ATC/Serco
Joe Mancuso	Ren Aviation		
Chris Marshall	Esso		
Floyd Smart	United Airlines		
Lawrence Burchall	Air Canada		
George Rhodes	DAO		
Howard Tucker	Us Airways		
John Simons	Bas-Serco		

MEETING MINUTES

Action By: **Discussion:**

Operations

DAO/GR

- George Rhodes has officially resigned as the Air Operations Manager
- Any all direct DAO Air Operations Inquiries can be sent to L. Bascome
- Infraction Policy has come into effect where tickets will be issued.

Airline Schedules

Airlines

- Please submit latest schedules to DAO if haven't already
- Unusual cancellations and delays first 2 weeks in 2014

F.O.D

DAO/LB

- Continued Apron 1 cleanliness
- New vehicle parking bays have been painted
- December 16th, 2013 will be the start of enforcement for illegal parking

Safety & Quality

- No incidents, issues or concerns noted.

Security

DAO/JP

- Customer service agents cannot pass through HM customs in order access the airside
 - All personnel must go through USCBP and central screening
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Open Business

ATC-Patricia Peets

- Coordinating of Gates and Gate Changes must be communicated more between ATC and Duty Officers
- If based on Arrival times, regardless if late or early let's try to stick with the schedule once it is made
- ATC would like to be informed if pushing back aircraft with tail to the east