



AOWG/AVSEC Meeting

Date: August 12th, 2016

NOTES IN LIEU OF MEETING

Discussion:

Operations

DAO

- **Airport Project Updates**
 - VOR/DME Returned to Service
 - Facility is now fully operational with reduced restrictions having no effect on operational procedures.
 - Apron 1 Repair Work Started August 11th on Gate 4
 - Remaining two gates will be worked on during the evening to minimize disruption *(6 & 4)*
- **Airport Redevelopment Updates**
 - Change Management and Risk Assessment Workshop held August 10th
 - Thank you to all who participated in workshop
 - Expect follow up emails from Discussions and Construction Presentations to submit feedback
 - An Updated Workshop Outline will be attached to these notes
- **Visual slope Segment Penetration (PHASE II) Update**
 - Consisting mainly of airfield lighting and electrical work, **Phase II** will consist of :
 - Runway 30 Approach end Upgrades
 - PAPI Replacement
 - Apron 5 Pavement Repairs
 - Apron 4 High Mast Lighting
 - RFP has been sent out and Bids Deadline is end of August.
 - A Risk Assessment is planned with the selected Bidder in Mid-September

Airline Schedules

Airlines

- **Please send your schedules showing as far out as possible for 2016**
 - This will help with future planning for Airport Redevelopment project
 - A Winter Schedule Meeting will be planned as soon as all schedules are received.

F.O.D

DAO/LB

- Airlines are not consistently doing FOD walks before and after each flight
- Trash is also consistently being dropped from TOP Stairs which breaks glass, in turn cutting the bag of trash to allow TRASH to fly around as soon as the bag is moved. **STOP THIS!!!!**

Safety & Quality

All Parties

- **Any Safety Updates / Concerns Please submit them to DAO Safety and Quality Manager**
 - ******REMEMBER**** to send feedback on Change Risk Assessment workshop to Safety and Quality Manager no later than AUGUST 26th, 2016**

Security

DAO/JP

- New Airport Pass Application form completed and to be reviewed by Manager Air Ops and GM before dissemination
- Need for pass verification by security staff for ALL pass holders seeking access into or working in the SRAs.
- General Security Awareness training to recommence last week of August.
- Status of XRAY machines.
 - MVRX back in service- Hold Bags #2 and International Screening still out of service. DAO working diligently to have them up and running before weekend.

- Draft copy of Terminal Fire Plan sent to members of fire safety committee for review and feedback.
 - TSA onsite with replacement coming in on Monday for an additional 10 days of oversight. More positive feedback has been received on performance of security staff
-
- Vetting – numerous enquiries as to lengthy periods for vetting returns. DAO depends on vetting authorities and as such responses to our queries are dependent on what position requests are in the queue.

Next Meeting will be September 9th, 2016