



AOWG/AVSEC Meeting

Date: April 20th, 2016

MEETING MINUTES*

Discussion:

Operations

DAO

- Approval granted from Cabinet to fund additional or 5th ADO Week of Feb 8th, 2016. DAO is reviewing internal candidates for the position.
- VOR will continue to be Out Of Service (OOS) until July, 2016
 - Construction Work continues to progress with the following task completed to date;
 - Support Columns and Foundation made
 - Steel Frame erected
 - Counterpoised in place and waiting for specialist sign off
 - On target for June flight inspection
 - Electronic Work will commence in June
 - FAA airborne flight inspection (FLC) is expected the first part of July. No changes to the AIP are expected.
- New Menzies Ground Handling Equipment arrived for Apron 1
 - Stairs, Belt Loader, Pushback Tractor, GPU, 787 Tow bar
- Contract has been awarded for Apron1 pavement repair
 - Next steps are to complete risk assessment, organize a construction schedule and put in place operational safeguards.
 - Expect work to begin in May 2016
- AIP Effective Date May 26th
 - All changes were submitted and no feedback for involved parties on draft
 - 2 changes identified to make next AIRAC cycle for 2016
 - Change BAS-Serco to CI² Aviation Bermuda Ltd.
 - Increase of Departure tax from \$35 - \$55 since being into effect April 2015
- Trees cutting contract continues. Next phase is to address casuarinas east of Apron 6 on foreshore edge
- The Gate Assignment process is now under review and being supported by daily meeting between AOM, ADOs and Menzies.
 - Two daily meetings/phone calls started April 18th

- Senior ADOs from DAO and Ground Handler management are now working through a system for enhanced planning and coordination of gate assignments on a daily basis for greater efficiency in the flow of aircraft parking and passenger security.
- DAO to acquire additional 3 more portable light systems to assist, as needed for night operations.
 - Expected areas of support include Gate 1 & Gate 2 on Apron 1
 - As an additional note, the high mast lights near gate 1 have been returned to service.

Airline Schedules

Airlines

- Always under review though no significant changes from last meeting with stakeholders on March 11th

Safety & Quality

All Parties

- BDASAFETY.com has gone active for submittal and review of safety related reports
 - Contact D. Gray for more information

Security

DAO/JP

- Steve Nurse is the new Airport Security Officer
 - Snurse@gov.bm
- Escorted Visitors Pass program will change.
 - Escorted persons will only have the pass for the duration of the visit on Airport property and shall return the pass before the end of business day.
- Use of Cell phones on Apron 1: The use of cellular phones is restricted only to Managers, Supervisor and/or authorized personnel. Authorization is granted by the Aviation Security Office.
- Change in the Airport Restricted Access Pass Application Form. More in-depth information will be required for all RAP applicants for security vetting.
- Air Canada has conducted a review of DAO's short-term procedures and the equipment to be used for screening human remains. As a result of their findings,

the embargo against repatriation of human remains from Bermuda on their flights has been lifted. During the month of April movements will be on Wednesdays and Thursdays. From May onward it will increase to Mondays, Wednesdays and Fridays.

- Observations revealed that some Airline and security staff are repeatedly leaving the doors in glass barrier in the passenger walkway ajar for ease of access. Email sent to all Station Managers and Security that this practice must stop as it compromises security procedures as it relates to passenger co-mingling.

Open Items

***Original meeting cancelled due to staff unavailability**