



## AOWG Meeting Minutes

**Date:** April 4<sup>th</sup>, 2014

**Time:** 9:30am

**Location:** Burgess Boardroom

**Attendance:**

Jackie Horsfield	DAO	John Simons	Bas-Serco
John Pitcher	DAO	Mikel Harris	DAO
Gary Renaud	BFRS	Tina Minors	DAO
Tim Mahoney	Ren Aviation	Jackie Zuill	Delta Airlines
Joe Mancuso	Ren Aviation	Antoinette Foggo	DAO
Shonte' Arnold	United Airlines		
Lawrence Burchall	Air Canada		
Dawnette Bell	HMC		
Howard Tucker	Us Airways		
Herbie Siggins	JetBlue		

## MEETING MINUTES

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**Action By:**      **Discussion:**

### Operations

DAO/LB

- Cargo Jet currently parked on Gate 2 because of constant truck deliveries of boulders to be placed on the foreshore area on Southern perimeter road. (LB)
- There was a Tsunami Exercise (*Wednesday March 26<sup>th</sup>, 2014*) –Presentation on Tsunami preparedness and procedures will be made available to everyone from Kimberley Zuill @ BWS (KZ)
- When reporting about any concern or issue please report right away as to have the problem addressed right away. (LB)
- Forms for reporting are located at all AED locations and you can also find online at gov.bm or L. F Wade International's Airport website. (AF)

**Airline Schedules**

Airlines

- Due to the increase in aircraft arrivals between the hours 1300-1400 a meeting held by terminals (*April 7<sup>th</sup> or 8<sup>th</sup>*) will be called to address all concerns with the current time slots (TM)
- G. Renaud also highlighted the tight flight schedule has the potential for creating an atmosphere to rush duties.
- Please notify DAO as soon as possible if your airline has a delay so ATC can then be informed and know how much time to add on to the flight plan. Special attention to delays rolling past 11pm. (MB)
- It was asked that AA be a little bit more vocal in giving their arrival times when they have new ETAs. (MB)

**F.O.D**

DAO/LB

- DAO asked Renaissance to look out for cracks or broken concrete sections in the apron surface while performing duties as some areas have already been identified. (LB)
- Delta volunteered to hold a FOD walk later this month to fulfil their audit commitments. (DAO and Delta to organize together) (JZ)
- An Airport Wide FOD Walk was suggested since the last one was held approx... 2 years ago.(MH)
- Wildlife vehicle will now start using a checkered flag whenever they are doing bird tactics. (JS)

**Safety & Quality**

- The new DPT that is almost finished being produced will be shipped to Bermuda April-May. (WB)

**Security**

- N/A

**Open Business**

- N/A