



## Meeting: Safety Committee - 23-05-2018

(BDA Division)

### Meeting Information

<b>Purpose</b>	Review issues flagged for review pending closure and discuss general safety initiatives.		
<b>Desired Outcome</b>	Complete review of all bdasafety issues marked for review		
<b>Meeting Date</b>	23/05/2018	<b>Location</b>	Burgess Boardroom
<b>Start Time</b>	10:08	<b>End Time</b>	13:18

### Meeting Attendance (Roll Call)

Present	Absent
Afton Botelho	Amy Curtis
Allisson Russell	Chuck Santiago
Donald Gray	Kahnae Bean
Lonnie Bascome	Steve Nurse
Michael Darrell	
Tina Minors	
Wendell Dottin	

### Meeting Minutes

#### 1. Administration - Next Meetings

<b>Speaker</b>	
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Minutes & Notes	21st June 19th July
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## 2. Approval of Previous Minutes

<b>Speaker</b>	
Minutes & Notes	Approved

## 3. (Issue #5024494) ADO Vehicle - FM radio in use / No airport diagram

<b>Speaker</b>	John Pears
Minutes & Notes	Issue Closed. Safety Committee recommends purchase of vehicle logbooks to track use/maintenance. Neil Falls to investigate obtaining Aecon documents.

## 4. (Issue #5024272) Equipment Parking Bay Gate 1

<b>Speaker</b>	John Pears
Minutes & Notes	Wing box expanded for Code E aircraft. Suggestion not feasible. Correct driving path is between gates 1 and 2  Issue closed

## 5. (Issue #5001035) Control of vehicles airside (condition)

<b>Speaker</b>	John Pears
Minutes & Notes	AVOP policy and procedures have been revised to enhance monitoring and control of airside vehicles  Issue closed

## 6. (Issue #5021024) Unlit Chassis on Perimeter Road

<b>Speaker</b>	John Pears
Minutes & Notes	Unable to close as indicated in previous meeting's minutes due to open investigation. Investigation closed. Issue closed.

7. (Issue #5020827) RAF A-400 aircraft parking incorrectly on Gate 1 / Apron 1

<b>Speaker</b>	John Pears
Minutes & Notes	Issue Closed. AIP revised to require nose-in parking on Apron 1. Military aircraft unable to nose-in will be relocated to Aprons 2 or 3

8. (Issue #5018528) Pebbles found on TWY B

<b>Speaker</b>	Lonnie Bascome
Minutes & Notes	Dirt Glue applied. Area successfully seeded. No further reports Issue closed.

9. (Issue #5028487) Airside/ Jet Fuel Spill - Apron 4 (Cedar Aviation)

<b>Speaker</b>	Robert Withers
Minutes & Notes	Environmental spill cleanup items have been addressed. No evidence of action related to spill prevention. Re-opened and assigned to R. Withers for update.

10. (Issue #5030204) Personal injury- faulty swing arm. Door U24

<b>Speaker</b>	Donald Gray
Minutes & Notes	FAK to be replenished. Deferred to next meeting for closure

11. (Issue #5017597) Damage to Gate 103

<b>Speaker</b>	John Pears
Minutes & Notes	Gaps remain. No evidence of outcome of appeal lodged by Menzies. Reopened and sent to responsible manager

12. (Issue #5024321) Camera at Gate 103A Damaged

<b>Speaker</b>	John Pears
Minutes & Notes	SC recommends that all elements of airside driving events are taken into account when taking enforcement action to ensure consistent application of standards.  Issue closed.

13. (Issue #5026176) Water Damage in BDF U.S. shop

<b>Speaker</b>	Myron Burchall
Minutes & Notes	Roof repaired, not further reports  Issue closed

14. (Issue #5024107) Sprinkler water pipe cracked

<b>Speaker</b>	John Pears
Minutes & Notes	SC Recommendation that AVOP Coordinator solicit information from Menzies staff on possible causes of collisions and contributing factors, e.g. procedures, lack of space, equipment, etc.  Issue Closed

15. (Issue #5021288) Debris and FOD on Apron 1

<b>Speaker</b>	John Pears
Minutes & Notes	FOD cleanup conducted. AOO to schedule FOD walk for week of 4th June and invite other airport agencies.

16. (Issue #5029660) Occupational injury to Skyport M&E personnel

<b>Speaker</b>	Donald Gray
Minutes & Notes	Issue Closed. Corrective action taken.

17. (Issue #5029689) Chlorine Level Potable Water is Below Recommended Level

<b>Speaker</b>	Myron Burchall
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Minutes & Notes	Issue report due to defective Menzies equipment. SKP has testing procedure in place, supported by Bermuda Environmental Labs Ltd.  Issue closed.
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18. (Issue #5031946) Refueller driven away while hose attached to aircraft

<b>Speaker</b>	Robert Withers
Minutes & Notes	Reopened and assigned to Ops to address safety aspects of this event.

19. (Issue #5020544) Departures Door #6 - procedures to consider emergency egress

<b>Speaker</b>	
Minutes & Notes	No further action by RM. Reopened.

20. (Issue #5029601) Disabled aircraft removal

<b>Speaker</b>	
Minutes & Notes	Appropriate action to date. Status changed to in progress to reflect long term CPA due 31/12/18

21. (Issue #5025250) Clarity required regarding NOTAM issue

<b>Speaker</b>	
Minutes & Notes	CI2 has effective risk assessment and mitigation procedures in place. Appropriate action taken  Issue closed